*Please complete this page in full for all applications.*

***Sheet 1 of 2***

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| From/Company | |  | | | Order Date | | **(SVTECH)** | | |
| Address | |  | | | Tel |  | | |
|  | |  | | | Fax |  | | |
|  | |  | | | Mobile |  | | |
|  | |  | | | Email |  | | |
|  | |  | | | | | | |
| Post Code | |  | Company Web | |  | | | |
|  | |  | | |  | | |  | |
| Contact Name | |  | | ***Your Ref.*** | | |  | | |
|  | |  | |  | | |  | | |
| ***Order No.*** |  | | | ***Vehicle Usage:***  ***Goods, Horsebox, Special Purpose - list*** | | |  | | |

# Pre- Conversion condition

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Reg. | Date 1st Reg. \*\* | | Year of Manuf. | | ***Engine Type/Size/BHP*** | | | Make | |
|  |  | |  | |  | | |  | |
| Full Chassis No | | | | Wheelbase/OAS (mm)  (distance from centre front wheel to centre back wheel) | | | Gearbox  Manual/  Auto | | Model |
|  | | | |  | | |  | |  |
| Overall vehicle length | | M | | | | Overall vehicle width | | | M |

**IMPORTANT** - Details from **VIN** plate. ***Please supply photos of all VIN plates in all cases***.

|  |  |  |  |
| --- | --- | --- | --- |
| **AXLE WEIGHTS** | TYRE SIZE | LOAD INDEX  (on tyre wall e.g 112/110 V) | Single or   Twin tyres |
| Axle 1 |  |  |  |
| Axle 2 |  |  |  |

**New Requirements - documents/photos in all instances**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | | | | |
| Inside copy of V5c | | | |  | For Chassis cab with body/box  Supply 2nd Stage Certificate of Conformity from converter if applicable | | | | |  |
| Manufacturers Certificate of Conformity (Available through dealership or online) | | | |  |  |
| External photos of the vehicle, side and rear (must be a bodied vehicle) | | | |  |  | | | | |  |
|  | | | | | | | | | | |
| ABS fit (Yes/No) (Antilock Brake) |  |  | Is vehicle fit with a towbar and is GTW required  (Yes/No + GTW required if yes) | | | | |  | | |
|  |  |  |  | | | | |  | | |
|  | | | | | | | | | | |
| *Please list the conversion type and weight required e.g. Uprate – 3850kg; Downrate – 3500kg****.*** | | | | | | | *Conversion Type* | | *Weight Required*  *kg* | |
|  | | | | | | | *yes/no* | *Supply copy of IVA application* | | |
|  | | | | | | |  | |  | |
| ***Where did you hear about us?*** | | | | | |  | | | | |
| ***ENQUIRY ONLY or PROCESS APPLICATION*** | | | | | | ***(click dropdown)*** | | | | |
| Is the vehicle **exempt** a Tachograph (yes/no) If exempt complete a DVSA form  and return | | | | ***(click dropdown)*** | | Test Station required for inspection | | | | |

***If registered vehicle after 29th Oct. 2014 and uprate above 3500kg required, please complete an IVA9 form from the DVSA website.***

***Section C – This page only needs completing where changes have been made to the vehicle that differ from pg1.***

**Post Conversion Detail *Sheet 2 of 2***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **AXLE WEIGHTS** | Required Weights if known |  | TYRES to be fit | LOAD INDEX  e.g. 109R (Ply rating) | Single or Twin |
| Axle 1 |  |  |  |  |
| Axle 2 |  |  |  |  |
| GVW |  |
| GTW |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Wheelbase / Outer Axle Spread (Centre 1st axle to centre rear axle) | M | Centre line front axle to: | Front of vehicle | rear end of chassis | Overall Length |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **If adding/changing suspension type list details of kit to be fit. Inc. Make/Model No.** | | | Ax1 -  (e.g Steel/Rubber/Air/Air-ride) | | | | Ax2 -  (e.g Steel/Rubber/Air/Air-ride) | | | | Brand Name/Make + PN # | |
|  | | | | | | | | | | | | |
| Category or vehicle \*\*Post - conversion | Passenger Van | |  | Van |  | | Chassis |  | Other  Please list | |  |

***Section D –*** *Please complete this section only where required.*

|  |
| --- |
| **List below any changes made to the vehicle that are not listed above.**  (continue on a separate sheet if required) |
|  |

***Section E –*** *Documents to include with your application*

|  |
| --- |
| * **TECHNICAL DRAWING AND LAYOUT OF CONVERSION TO INCLUDE MODIFICATIONS MADE TO CHASSIS, BRAKES, SUSPENSION, BODY, ETC – ONLY REQUIRED IF CHANGED FROM FACTORY STANDARD. i.e. homebuild.** * **COPY OF VEHICLE LOGBOOK/V5C – Inside of page 2 required only. (not essential but helps us advise of changes).** * **PHOTO SHOWING EXTERIOR VIEW OF VEHICLE. – Not required where full model type provided on pg1. and unchanged from factory build.**   **IF VEHICLE MODIFIED FROM FACTORY BUILD WE MAY ALSO REQUIRE PHOTOS OF THE CONVERSION**  **or NEED TO INSPECT THE VEHICLE. THIS WILL BE ARRANGED ONCE WE HAVE ASSESSED YOUR CONVERSION.** |

Disclaimer   
I declare that, to the best of my knowledge, the above information is a true description of the converted vehicle. I understand that failure to disclose information or the vehicle not being to this condition may cause the application to be refused.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Signed |  |  | Print Name |  |
| (signature not required for email applications) | |  | Date |  |

*What we do with your information:* [*www.svtech.co.uk/GDPR*](http://www.svtech.co.uk/GDPR)